**ABC HOMEOWNERS ASSOCIATION**

**CHECKLIST FOR PROSPECTIVE BOARD MEMBER CANDIDATES**

Congratulations on being part of the list of candidates for the ABC Homeowner Association’s Board of Directors for 2020-2021 ! To learn more about our prospective board members, the association is asking candidates to provide information about themselves. This will be used to evaluate candidates prior to the election of new board members.

Please accomplish the following items detailed in this checklist:

⬜ State your reasons and motivations for wanting to become a member of the Board of

 Directors.

⬜ List down professional and personal skills, competencies, and talents that will help

 you as a member of the Board of Directors.

⬜ State your vision for the ABC Homeowners Association and potential projects that

 would be beneficial to the members of our community.

⬜ Acknowledge that you have thoroughly reviewed the ABC Homeowner Association’s

 governing documents, particularly the roles and responsibilities of board members.

⬜ Confirm that you are able to commit the time and effort that is required to fulfill the

 roles and responsibilities of a board member.

⬜ Please verify that you do not have any personal or professional relationships that

 would create actual or perceived conflicts-of-interest as a member of the Board

 of Directors.

⬜ Feel free to share any other information that would be relevant and helpful to your

 candidacy.

Prospective board member candidates should submit their completed checklist by \_\_\_\_\_\_\_\_\_.

Send it to:

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Thank you for your time and cooperation!

**ABC Homeowners Association**